

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 5th September 2019 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

| Item | | Action By |
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| | Public Open Session Members of the public present. | |
| 491 | <p>Attendance & Apologies Cllr Colin Taylor (Chairman of the Parish Council) Cllr James Reed (Vice Chairman of the Parish Council) Cllr Stuart McLean Cllr Simon Meaden Cllr Maureen New Cllr Andy Turner Cllr Gino Salvia</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies</p> | |
| 492 | <p>Declarations of Interest & Grants for Dispensation</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall/CLT Roebuck Committee Cllr James Reed – Community Land Trust Cllr Andy Turner – Community Land Trust /CLT Roebuck Committee Cllr Maureen New – Neighbouring Village Hall Trees</p> | |
| 493 | <p>Matters arising from the last F&GP Parish Council Meeting held 1st August 2019.</p> <p>None.</p> | |
| 494 | <p>Play Area Matters and weekly Inspection Reports.</p> <ul style="list-style-type: none"> The August weekly inspection reports were considered. The Annual Play Ground Inspection will be carried out on Saturday 7th September 2019. A full report is expected to be published and distributed soon after. Members discussed the merits of improved signage in and around the play area. No dogs allowed & age related limits to be included in the repairs & refurbishment action plan. Clerk has forwarded playground insurance claim information to the Insurance Company. | |
| 495 | <p>Village Hall Matters</p> <p>The work to clear debris from the Village Hall guttering and the replacement of an air vent at the front of the building has been carried out by members of VH Committee.</p> <p>Parish Council members agreed that regular, well timed communication during all major projects was key. It was acknowledged that the timing of the change in council parliament and subsequent changes in Councillor responsibilities (towards the end of the project) appeared to interfere with continuity in this case.</p> | |

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| 496 | <p>To consider Sports Facilities Matters.</p> <ul style="list-style-type: none"> Members agreed to appoint local Plumbing & Heating engineer Simon Marsh to service both boilers @ £100.00 per boiler +vat includes nozzles. A broken manhole cover on the grass verge adjacent to Saddlers to be investigated further. Building on the success of the cricket World Cup - members agreed to explore England Cricket Board Grants / All Stars Programme further, in an effort to raise capital to invest into the Sixpenny Handley Cricket Club's facilities. An enquiry received to hire the Sports Pavilion & Cricket pitch for a wedding/marquee early in February 2020. Cllr McLean agreed to meet and show around the facilities. Members agreed to complete the installation of x2 new urinals and a hand warmer prior to the potential wedding event in February 2020. Cllr McLean to liaise with Cllr D Adams. Members continue to observe the parking arrangements on the grass verge next to the cricket pitch hedge. Cllr Meaden agreed to meet with local contractor to arrange Recreation Ground hedge cutting. | <p>Clerk</p> <p>SM</p> <p>SMc</p> <p>SMc</p> <p>SMc</p> <p>All</p> <p>SM</p> |
| 497 | <p>To review the Approved Contractors List.</p> <p>A proposal to include the following local contractors on the Approved Contractors List:</p> <p>Mr Simon Marsh - Plumbing & Heating. Mr Daniel Bamsey – Trees & Hedges. Mr Lee Read – Mower Repairs.</p> <p>List updated and approved. Clerk to arrange courtesy call to new Contractors.</p> | |
| 498 | <p>To review Complaints Procedure</p> <p>Members approved the procedure and amended the 'Dorset Council' name change.</p> | |
| 499 | <p>To review Freedom of Information Policy</p> <p>Members reviewed, amended and approved the policy. Suitable Policies and procedures to be made available as PDF files on the Website.</p> | Clerk/AT |
| 500 | <p>To review Annual Insurance cover prior to renewal</p> <p>Members reviewed the 2nd of the 3 year 'Inspire' insurance Policy.</p> | |
| 501 | <p>To arrange an inspection of Parish Council owned property</p> <p>Members agreed to inspect the following: Pentridge Church yard, litterbins, benches, noticeboards & solar light prior to the next meeting.</p> | CT/SMc/ Clerk |

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| 502 | <p>To consider any actions from correspondence received.</p> <p>Enquiries from x1 resident of Sheasby Close and x1 from a resident of Paddock Close regarding DWP. Due to vehicles parking on the road causing an obstruction, Dorset Waste Partnership refuse to walk and collect the bins. Residents are encouraged to report the missed collections via the online reporting system.</p> <p>A local contractor has been asked to provide a quote for the garden clearance work for land adjacent to the gardens of the Park Homes. To be forwarded to owner of the land.</p> <p>Aster Housing Association update – await skip delivery date for no 38 Dean Lane. Clerk to report incident to local PCSO.</p> <p>Local Chip Wagon Owner requested Council permission to ‘set up’ on the Sixpenny Handley Village Hall Car Park fortnightly commencing Thursday 19th September. Members approved, Clerk to make courtesy calls to the Penny Tap & Village Hall Trustees.</p> | <p>Clerk/SMc</p> <p>Clerk</p> <p>Clerk</p> |
| 503 | <p>Financial Matters & Expenditure</p> <p>The RFO provided members with a report on finances to 5th September 2019. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing.</p> <p>Members amended and approved unanimously the RFO Receipts & Payments Report.</p> <p>Parish Council Bank Mandate</p> <p>It was resolved that the authorised signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with section 6 and the current mandate will continue as amended.</p> | |

Meeting Closed 8.52pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 26th September 2019

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 5th September 2019.

Current Balance £54687.08 Deposit Balance £45,148.46

| Date | Description | | Receipt/Payment | |
|------------------------|---|--------|-----------------|----------|
| 09/08/2019 | Olivers Heating Limited (Village Hall) | 2746 | | 6,566.42 |
| 05/09/2019 | C Nicholson(August Salary Payment) | 2747 | | 856.10 |
| 05/09/2019 | Came & Company (annual insurance renewal) | 2748 | | 1953.22 |
| 05/09/2019 | Parish Office Cleans x12 | 2749 | | 120.00 |
| 05/09/2019 | RBL Poppy Appeal(70 Event Poppies) | 2750 | | 210.00 |
| 05/09/2019 | PD McDermott (Arboritural Report & removal of branch @Saddlers) | 2751 | | 120.00 |
| 05/09/2019 | Dorset Council (Supply & install 2 SID posts) | 2752 | | 736.80 |
| 05/09/2019 | Dorset Council (x10 empty general waste bin) | 2753 | | 21.00 |
| 05/09/2019 | Mark Young (Reimbursement of mower fuel) | 2754 | | 128.57 |
| 05/09/2019 | Water 2 Business (Sewerage Unit 6) | 2755 | | 46.53 |
| 05/09/2019 | Bournemouth Water Business (Common Road Allotments Jan 19 - July 19) | 2756 | | 28.99 |
| 05/09/2019 | Bournemouth Water Business (New Barn Farm Jan 19 - July 19) | 2757 | | 17.82 |
| 05/09/2019 | JCM fencing (VH -completion of patio,gates,shed & fencing) | 2758 | | 8112.00 |
| 19/08/2019 | Southern Electric (night) | DD | | 43.56 |
| 19/08/2019 | Southern Electric (day) | DD | | 102.27 |
| 05/08/2019 | Dorset Council Rent | SO | | 462.49 |
| 02/08/2019 | Dorset Council | SO | | 21.51 |
| 31/07/2019 | Business Reserve Interest | Credit | 8.16 | |
| September Total | | | | |

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| | | | 8.16 | 19547.28 |
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1stSignature.....2ndSignature.....

Scrutineer.....Date.....